

This form aims to assist in the collecting of information regarding young people under 18 years of age who are looking to join Scouting.

Parents/guardians must sign the form.

For the purposes of this form 'Group' refers to the below Scout Group or Explorer Scout Unit.

Name of Scout Group or Explorer Scout Unit

Date of joining

D	D	M	M	Y	Y
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Diversity information

Information on members' gender, ethnicity, religion or faith, and disability is requested by the Scouts to help in monitoring its membership. The data will help the Scouts to understand the makeup of the membership - monitoring progress against its inclusivity goals and prioritising development work both nationally and locally - and identify and help leaders meet any specific needs of individuals.

Young person's information

Please complete in block capitals information about the young person.

Surname

Forename(s)

Known as

Date of birth

D	D	M	M	Y	Y
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*Gender (please tick appropriate box/es)

Male

Female

Other

Nationality

Ethnicity (please tick appropriate box)

White

- English/Welsh/Scottish/Northern Irish/British
- Irish
- Gypsy or Irish Traveller
- Any other White background

Mixed/multiple ethnic groups

- White and Black Caribbean
- White and Black African
- White and Asian
- Any other mixed/multiple ethnic background
- Prefer not to say**

Asian/Asian British

- Indian
- Pakistani
- Bangladeshi
- Chinese
- Any other Asian background

Black/African/Caribbean/Black British

- African
- Caribbean
- Any other Black/African/Caribbean background

Other ethnic group

- Arab
- Other

Religion or Faith (please tick appropriate box)

- Buddhist
- Christian (all denominations)
- Hindu
- Jewish
- Muslim
- Sikh
- Any other religion or faith
- No religion
- Prefer not to say

To assist the section leadership team with the planning of the programme, please state which school or college your young person attends.

Disabilities/additional needs

The safety and wellbeing of young people in Scouting is our priority. Please provide information about any disabilities your young person may have so that adult volunteers can ensure reasonable adjustments can be made for your young person. This information will be handled with extra care and only made available to those directly supporting your young person.

Disabilities

(please tick those that apply and provide details)

- | Disabilities | | Guidance |
|--|----------------------|---|
| <input type="checkbox"/> Developmental | <input type="text"/> | Developmental – ADHD/ADD, Autistic Spectrum Disorder, Dyslexia, Dyspraxia, |
| <input type="checkbox"/> Injury | <input type="text"/> | Injury – Body, Brain |
| <input type="checkbox"/> Physical | <input type="text"/> | Physical – Spina Bifida, Down’s Syndrome, Other |
| <input type="checkbox"/> Medical | <input type="text"/> | Medical – Allergies, Arthritis, Asthma, Diabetes, Epilepsy, ME/Chronic Fatigue, Other |
| <input type="checkbox"/> Mental health | <input type="text"/> | Mental Health – Bipolar, Depression, Eating Disorder, Self-Harm, Other |
| <input type="checkbox"/> Progressive | <input type="text"/> | Progressive – Muscular Dystrophy, Other |
| <input type="checkbox"/> Sensory | <input type="text"/> | Sensory – Hearing, Vision, Other |

Please provide information about any other additional needs, or any further information about your young person’s disability.

Please provide information about any dietary needs (eg allergies, intolerances, religious or cultural requirements) of your young person to assist the section leadership team when they plan the programme of activities.

The safety and wellbeing of young people in Scouting is our priority. Please provide medical information (eg medications, assistive technology) so that the section leadership team can ensure suitable care is in place for your young person. This information will be handled with extra care and only made available to those directly supporting your young person.

Year of last Tetanus Jab (if known)

Can you Child swim 50 metres unaided Yes / No (Circle)

Contact details

Each Scout Group, District and County/Area/Region(Scotland) Executive Committee is a Data Controller with overall responsibility for compliance with data protection and how they communicate with you locally.

Parent/guardian information (text messages and emails from leaders or group will be send to this contact)

Title	<input type="text"/>
Surname	<input type="text"/>
Forename(s)	<input type="text"/>
Known as	<input type="text"/>
Relationship	<input type="text"/>
Address	<input type="text"/>
Town	<input type="text"/>
Country	<input type="text"/>
Postcode	<input type="text"/>

Telephone numbers

Primary	<input type="text"/>
Second	<input type="text"/>
Third	<input type="text"/>

Email addresses

Primary	<input type="text"/>
Second	<input type="text"/>
Third	<input type="text"/>

Emergency contact (if contact 1 or 2 can't be contacted, we will always contact 1 then contact 2 first)

Forename(s)	<input type="text"/>
Surname	<input type="text"/>
Known as	<input type="text"/>
Relationship	<input type="text"/>
Primary phone number	<input type="text"/>
Second phone number	<input type="text"/>
Third phone number	<input type="text"/>

Contact 2 (if required)

Parent/guardian information

Title	<input type="text"/>
Surname	<input type="text"/>
Postcode	<input type="text"/>
Forename	<input type="text"/>
Known as	<input type="text"/>
Relationship	<input type="text"/>

Please tick here if the address is the same as contact 1. If different, complete address details below.

Address	
Town	
Country	

Secondary Contact Telephone Numbers

Primary	
Second	
Third	

Secondary Contact Email addresses

Primary	
Second	
Third	

Gift Aid

Gift aid information for the HMRC is not collected using this information form. Please request a Gift Aid form or complete the gift aid declaration via the Parent Portal via the 1stchirk.org.uk website once registered.

Scout Groups or Scout Districts are able to claim Gift Aid on membership subscriptions as HMRC regards these as 'donations'. This means the Scout Group/District can receive additional funds at no extra cost to you.

Electronic Storing of Documents and Details

The 1st Chirk Scout Group utilise an electronic database to securely store all personal details collected, called Online Scout Manger (OSM), including scanned copies of completed forms, these are fully encrypted for security and more details of their security policy and EUGDP statement are available on their website <https://www.onlinescoutmanager.co.uk>. Access to these records are managed and reviewed by the Group Scout Leader regularly and restricted to the section leaders who require access to safeguard young members.

Parent Help & Rota

In Scouting we are committed to providing a balanced programme of opportunities for our young members to enjoy new adventures; interact with others, gain confidence and have the opportunity to reach their full potential. It is important for safety reasons that we have the appropriate ratio of adults to young members. We not only welcome your child into Scouting but you too and those who have helped in the past have usually been surprised by how much fun they have had!

Needing an extra pair of hands is sometimes required to meet the required adult to young member rations, so we may ask for adult volunteer help from time to time, especially when members are involved in outside activities as the adult to young person ratio is higher than when we are based in the HQ.

We ask by joining the group you commit to providing volunteer help at least once per term to be fair to all other members parents and guardians who volunteer their time for the benefit of all young members in the group, this does not have to be yourself personally, other family members or friends are always welcome.

Please tick the boxes you could help with; if so please specify:

Activity	Tick	Comments
Transport		
Outdoor Activities		
Handcrafts		
Demonstration or talk		
Fundraising		
Administration		
Occasional Helper		
Regular Helper/Instructor		
Leader		

Declarations

Full name of young person

Photographs, video and audio

The following consent options concern photography, video and audio footage of the young person in this form being published via the following: Group internally controlled publications and communication channels, such as online news, email, websites, newsletters, at the Group meeting place, Group social media channels, Group advertising and/or promotional material including press.

Photos, video or audio of the young person in this form will not be used unless you give us your consent below.

Please select:

- I give consent for photos/videos of my child to be taken, stored and shared internally in the meeting location, local press, Scout websites and social media. I understand that if I later withdraw consent, previously published photos will not be able to be removed. (Regardless of this consent, the group/unit is not responsible for photos taken by other parties.) or

Additionally, other Scout Groups, Districts, Counties/Areas/Regions and UKHQ may request consent independently as part of event registrations or other Scouting activities, please make them aware of your consent preference separately when required, this declaration is only for Group managed activities.

Communication preferences

Your email address and telephone number will be used by adult volunteers within the Group as the primary method to communicate with you. In addition, the Group may use additional communication tools:

- I agree to the Group sharing my phone number and name with other parents and members of the Group via a closed group via communication platforms, for example WhatsApp or Facebook Messenger.
- I do not agree for my phone number and name shared in this way.

Data protection

The Scout Association is committed to the Data Principles of the General Data Protection Regulation and the Data Protection Act 2018. By signing this form, I agree to the Group during and beyond my young person's involvement with the organisation:

- a) retaining personal data to facilitate any present or potential future involvement with Scouting, in line with the local Group Data Protection and Retention Policy.
- b) retaining sensitive (special category) data regarding religion/faith, disabilities/additional needs, ethnicity, medical information and/or commission of offences or alleged offences, in line with the Group Data Protection and Retention Policy
- c) allowing access to personal data to appropriate individuals within the hierarchy of Scouting.

Signature of Parent/Guardian(s) _____

Full Name (s) _____

Relationship to Child _____

Date _____

Joining the Scout Group means joining the Scout Association and abiding by its Policy. Organisation and Rules (POR) see www.scouts.org.uk for POR information.

We expect the parents/guardians to take an interest in their children's Scouting and to respect the values and rules of the Scout Association.